



Zoning Certification Letter Request

The City of Stonecrest Planning & Zoning Department will certify the zoning on a parcel of property located within the incorporated limits of Stonecrest. Please include the following items in your request:

1. A letter or statement requesting zoning certification. Please include document delivery instructions, as well as the property address and parcel ID.
2. A survey and legal description.
3. Acceptable payments: credit card, money order or business check for **\$30.00/per parcel** made payable to the **"City of Stonecrest."** *Cash and personal checks are not be accepted.*

Please bring or send your request for zoning certification to the address below:

City of Stonecrest
 Planning & Zoning Department
 3120 Stonecrest Blvd.
 Stonecrest, GA 30038

Our office will provide a letter certifying zoning, conditions of zoning, if any, and the section from the Zoning Ordinance that outlines the permitted uses in the zoning district. Be advised that conditions of zoning supersede the Zoning Ordinance.

Please **allow up to 20 business days for processing**, not including delivery time.

Please be advised that the Planning & Zoning Section does not certify conformance with the standards contained in the Zoning Ordinance and/or the Development Regulations, or confirm conformance with building codes, fire codes, sewer or water ordinances.

If you need additional information, please contact the Planning & Zoning Department at (770) 224-0200.

Property Address: _____

City: _____ State: _____ Zip: _____

Phone/Cell

Email

==== OFFICE USE =====

Payment Received: \$ _____ Date Received: _____

Received by: _____ Tax ID#: _____

CR# _____