



CITY COUNCIL AGENDA ITEM

SUBJECT: Announcement of Municipal Court Fine and Fee Schedule

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: PUBLIC NOTICE
-

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.
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ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, July 11, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Mallory Minor, Municipal Court Clerk

PRESENTER: Mallory Minor

PURPOSE: Announcement of the Municipal Court Fine and Fee Schedule

FACTS: The Municipal Court of Stonecrest announces the setting of fines and fees consistent with this Code, state and federal law. As a matter of policy, pursuant to Sec. 2-178, which provides for the administrative process for altering or setting fees charged by the city, the City Manager or her designee must complete administrative steps prior to setting or changing fees charged by the city. This electronic communication, public announcement, and posting thereafter, serves as the first step.

OPTIONS: Update Only Click or tap here to enter text.

RECOMMENDED ACTION: N/A

ATTACHMENTS:

(1) Attachment 1 - Announcement of Municipal Court Fine and Fee Schedule

C:\Users\mminor\Documents\1.0 Municipal Court\City Council\Submitted Agenda Items\07.11.2022\Announcement_Municipal_Court_Fine_Fee_Schedule__Agenda Cover Memo_.docx Revised 4/8/2022

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- (2) Attachment 2 - Municipal Court Fine and Fee Schedule Justification
- (3) Attachment 3 - Article IV, Section 2-178 – Administrative process for altering or setting fees charged by the city
- (4) Attachment 4 - Article II, Section 9-39 Fines
- (5) Attachment 5 - [Click or tap here to enter text.](#)



Municipal Court of Stonecrest

PUBLIC ANNOUNCEMENT

TO: MAYOR & CITY COUNCIL
CITY OF STONECREST CITIZENS AND STAKEHOLDERS

FROM: MALLORY MINOR, MPS
MUNICIPAL COURT CLERK

SUBJECT: THE MUNICIPAL COURT FINE AND FEE SCHEDULE JUSTIFICATION

DATE: 7/11/2022

CC: MUNICIPAL COURT INTERNAL FILE

It is the court's mission to provide efficient, fair resolution of all matters coming before it, and to ensure that all court users are afforded ready access to the court. The court will continue to emphasize public awareness and education, and further develop its procedures, so that the court may continue to provide excellent customer service.

Production of the official court record is an essential business process contributing to court users' access to and fairness in Georgia courts, and each court has the responsibility to effectively manage that process. Through the proposed fine and fee schedule, the Municipal Court and City Council identifies best practices and fees, through policy to assist the Municipal Court in executing this responsibility to the citizens of the state.

In justification, the Municipal Court of the City of Stonecrest intends to establish Municipal Court Fine Fee Schedule for the purpose of assessing fines consistent with our Local Ordinance, state, and federal law.

Sec. 2-178. - Administrative process for altering or setting fees charged by the city.

(a) The city manager or his designee shall:

- (1) Post any proposed change to the city fee schedule at city hall and on the city's website at least 45 days before the change is to take effect, including a calculation of the effective date of such change.
- (2) Notify the mayor and city council by paper or electronic communication and by announcement at the next regular meeting of the city council of the proposed change.
- (3) All communications or postings of proposed changes to the city fee schedule shall include a justification for the needed change, which may include an analysis of the costs associated with the application, permit or license, costs of enforcement and investigation incurred by the application, permit or license, and such other facts or circumstances deemed relevant to the need for the change to the fee schedule.

(b) Persons impacted by the proposed change shall have 30 days from the posted communication to make objections known to the city manager, in writing or by electronic communication, who shall then forward such objections to the city attorney and the mayor and city council. If oral objections are communicated, the objector shall be informed of the opportunity to provide feedback in writing.

(Ord. No. 09-05, § 2-178, 9-18-2017)

Sec. 9-39. - Fines.

The Municipal Court shall have the discretion to enter fines consistent with this Code, state and federal law. For fines due from any defendant, execution may be issued by the Court Clerk and collected as provided by law.

(Ord. No. 2017-11-02, § 9-39, 11-20-2017)