



JANUARY 2025 CITY MANAGER'S REPORT





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BUILDING



BUILDING

Permit Type	#Issued	Permit Fees
Commercial Building Permit:		
Accessory Structure	1	245
Interior Alteration/Finish	2	6340
Total Commercial Building Permit	3	6585
Electrical Permit:		
Commercial	4	1089
Residential	9	1160
Total Electrical Permit	13	2249
Mechanical/HVAC Permit		
Commercial	2	625
Residential	2	345
Total Mechanical/HVAC Permit	4	970
Plumbing Permit:		
Commercial	2	625
Total Plumbing Permit	2	625
Residential Building Permit		
Exterior Renovation	1	245
Interior Alteration/Finish	4	1422.8
New Construction	2	5114.9
Accessory Structure	1	245
Total Residential Building Permit	8	7027.7



BUILDING CONT.

Roofing, Siding, and Windows		
Residential	11	2145
Total Roofing, Siding, and Windows	11	2145
Sign Permit:		
Sign	1	50
Total Sign Permit	1	50
Special Administrative Permit:		
Home Occupation	1	95
Special Event	1	0
Total Special Administrative Permit	2	95
Zoning Certification Request:		
Zoning Certification Request	9	450
Total Zoning Certification Request	9	450
All Permit Total	53	20196.70

New Georgia Code and Amendment- Effective January 1, 2025

The Department of Community Affairs has adopted one mandatory State Minimum Standard Code and one new Georgia State Amendment which will become effective on January 1, 2025. The new code and amendment are as follows:

New Mandatory Code and Amendment Effective January 1, 2025:

2023 National Electrical Code with no amendments
 2025 Amendments to the 2018 International Building Code

The new Georgia State Code and Amendment will become effective on January 1, 2025. Copies of the current Georgia State Amendments are available on DCA's webpage at:

<https://dca.georgia.gov/community-assistance/government-authority-reporting/construction-codes/current-state-minimum-codes>

BUILDING CONT.

Building Department Q& A



Before you build anything, you will need a construction permit to guide your project. Even if you are remodeling an existing structure, you still need a permit. But what types of construction permits are there, and for which project do you need a permit?

The type of construction permits you might need include commercial and residential building permits, electrical and plumbing permits, and multi-family housing permits. You may need special hazard permits for special-use buildings, and you will need electrical and plumbing permits.

Before taking on any building project, read on for the type of permit you may need.

Why Do You Need Construction Permits?

Building permits are thought to be an annoying nuisance put in place to stop ordinary people from building what they like with their properties. However, that's not accurate, as building permits are meant to keep you and everyone else safe.

A Brief History on Permits

Construction permits were often required in response to a disaster, such as a hurricane or a fire, because of the level of destruction due to shoddy construction practices. In 1992, when Hurricane Andrew hit South Florida, the devastation was magnified due to inadequate codes and a lack of enforcement of building codes.

Fires in Chicago, London, and New York each created stricter fire building codes to limit the destruction in future fires. Comprehensive building permits and codes are put in place throughout Europe and America for safety purposes.

Insurance Companies Require Construction Permits

To get any type of insurance for your project, you need a construction permit. Insurance companies will not issue policies if you cannot prove you have a permit. The reason for this is that they want to make sure the building is safe and is built to code before they can insure it. If something were to happen to someone else on your property, and it's a result of shoddy work, you will be liable for any damage.

Your Contractor Will be Required to Do the Job Right

Frequently, to save money on jobs, contractors will hide mistakes in the walls and floors. A permit requires you to have regular inspections by a certified building inspector so that these cost-cutting mis-



BUILDING CONT.

takes can be found and rectified before completion.

Your contractor will need to be honest when an inspector is there to make sure things are built to code.

The Construction Permit Transfers to New Owners

When you sell your house or business property, it becomes more valuable when potential buyers know it is built to code. And because the permit applies to the building or property and not to present owners, the new owners will not need to get any new permits, unless they want to add to the property.

Commercial Permits Cover a Wide Range of Purposes

Commercial construction permits allow any commercial property to be built, renovated, or added to. They also allow for construction trailers to be placed at a site during the build. Commercial construction refers to any buildings erected to earn a return on your investment, which does not allow for residential purposes.

New Commercial Property Permits

These permits are only for new construction types, and for those properties where the tenants are known. In other words, a new supermarket or other commercial property built for a known business.

What Happens After You Get Your Permit?

Once your permit is approved, you're ready to start building! However, if your business is going to have electricity, insulation, or other interior finishes, you may need additional permits and inspections at various stages of the building.



CITY CLERK



CITY CLERK

Highlights: Following is City Clerk Office activity for the month of January 2025.

Open Record Requests Rec'd	41
Council Meetings	2
Committee/Board Meetings	2
Ordinances Approved	1
Resolutions Approved	4
Proclamations	2



CODE ENFORCEMENT



CODE ENFORCEMENT

	December 2024
New Cases/Complaints	117
Total Inspections New & Reinspections	245
Notices of Violations Issued	65
Citations Issued	29
Violations Resolved	78
Proactive Code Enforcement Cases	57
Sweeps & Special Projects	3
Signs Removed	15

January 2025 Highlights

- Training
 - » Departmental training with team on policies and procedures
- Reviewed 9 extension requests
- Reviewed 3 Apartment inspections documents
- Completed several 21 Open Records Reports
- New Hire: Code Officer I started January 13th
- Environmental Court was held virtually on January 14th – 102 violations, 15 of 33 properties were represented in court.
- Environmental Court was scheduled for January 21st but was cancelled. (City Hall was closed due to inclement weather)
- Environmental Court was held virtually on January 23rd – 193 violations, 2 of 85 properties were represented in court (City Hall was closed due to inclement weather)

A man in a dark suit, light-colored checkered shirt, and dark tie is standing in a meeting room. He is gesturing with his right hand while holding a white folder or document in his left. The room has dark wood cabinets and a white table with chairs. The entire image is overlaid with a semi-transparent red filter.

COMMUNICATIONS

COMMUNICATIONS

Overview

Below, please find a brief overview of accomplishments for the month of November.

Meetings

- Pre-production, production and post-production for all live meetings
 - Planning Commission (1/7/25)
 - Work Session (1/13/25)
 - Film Commission (1/16/25)
 - SAP Public Hearing (1/21/25)
 - Zoning Board of Appeals (1/21/25)
 - Development Authority (1/22/25)
 - City Council Meeting (1/27/25)

CITY EVENTS

1-27-council meeting



COMMUNICATIONS CONT.

CITY EVENTS CONT.

Mayor Panel



MLK Parade



COMMUNICATIONS CONT.

CITY EVENTS CONT.

Panola Shoals



National Fun Day at Work



COMMUNICATIONS CONT.

CITY EVENTS CONT.

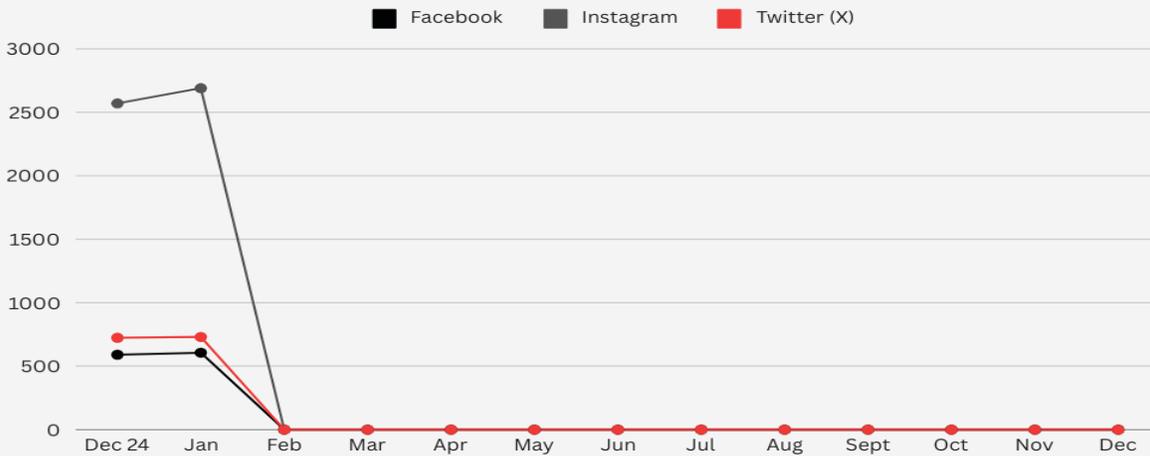
Planning &
Zoning 101





COMMUNICATIONS CONT.

City of Stonecrest: Social Media



PROJECT NAME Social Media
PROJECT ID Social Media Followers

START DATE December 2024
END DATE December 2025

January
Facebook: 606
Instagram: 2690
Twitter (x): 730

Happy New Year

Post Reach: 644
Engagement: 2

We're Breaking Ground

Post Reach: 1747
Engagement: 45

GDOT Re-Route

Post Reach: 1570
Engagement: 19

Panola Shoals

Groundbreaking Recap

Post Reach: 652
Engagement: 14

MLK Parade Announcement

Post Reach: 1203
Engagement: 21

Groundbreaking Ceremony via Youtube

Post Reach: 531
Engagement: 5

City Closed Jan. 10th

Post Reach: 561
Engagement: 3

Stonecrest Severe Weather Guide

Post Reach: 714
Engagement: 4

City Hall Open Jan.13

Post Reach: 676
Engagement: 3

Coffee with a Cop Announcement

Post Reach: 712
Engagement: 8

HB581

Post Reach: 520
Engagement: 10

Caring for Aging Loved

Post Reach: 710
Engagement: 12

In Observance of MLK

Post Reach: 559
Engagement: 0

MLK Parade Recap

Post Reach: 911
Engagement: 41



COMMUNICATIONS CONT.

Stonecrest Closed 21st

Post Reach: 863
Engagement: 53

Stonecrest Closed 22nd

Post Reach: 613
Engagement: 45

Mayor Jazzmin Cobble

Post Reach: 944
Engagement: 5

Stonecrest Closed 23rd

Post Reach: 556
Engagement: 1

Stonecrest Closed 24th

Post Reach: 801
Engagement: 7

Dekalb County Engagement Meeting

Post Reach: 832
Engagement: 3

Love is in the Air

Post Reach: 852
Engagement: 24

Stonecrest \$3.84 Million

Investment
Post Reach: 632
Engagement: 16

Coming Soon Graphic

Post Reach: 1413
Engagement: 11

Coming Soon Video

Post Reach: 328
Engagement: 3

Coming Soon

Post Reach: 130
Engagement: 2

Analytics

Facebook

Followers: 606 | Page Likes 438

Instagram

Followers: 2690

X (Twitter)

Followers: 730

Nextdoor

20,829 members
14,064 claimed households
109 neighborhoods



COMMUNICATIONS CONT.

WEBSITE OVERALL TRAFFIC & MOST VISITED PAGES

Page Title	Views
Stonecrest, GA – Official City Website	(TOTAL) 4525
Stonecrest,GA - City News	1417
Stonecrest,GA - Careers	1154
City Calendar	1097
Stonecrest,GA -City Business Licensing and Tax Forms	839
Stonecrest,GA - Planning & Zoning	728
Stonecrest,GA - City Council Meetings	632
Stonecrest,GA - Building and Land Use Department	495
Stonecrest,GA - Parks & Recreation	426
Search Results	302
Stonecrest,GA - Geographic Information Systems	279



COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT

- » **City offices closed, January 20 (Holiday), January 21, 22, 23 -Inclement weather**
- **COMMUNITY DEVELOPMENT**
 - › The AchieveIT in person meeting with Daniel Griffin-representative Of Achieveit took place on January 7th MLK conference room to train the users on the new project management software. The Stonecrest Comprehensive Plan is the first plan to be implemented through the software. Other Plans within the city will be integrated based on a phased process. (i.e., Transportation , SPLOST, Capital Improvement, Economic Development). The proposed GO LIVE DATE is March 1, 2025. All members that have assigned tasks from the Comprehensive Plan will receive emails notification starting on the March 1, 2025.
 - › The Planning and Zoning 101 training took place on January 14th,. Beginning of the year training for Board members is a requirement for all board members. The training was facilitated by the Carl Vinson Institute of Government of UGA.



Represented agents; Planning and Zoning, Planning Commission Board Members, Finance-Business Licenses, ZBOA, Economic Development.

- Emergency Management Team Meeting- January 6th; Coordination with DeKalb County for resources and information. Supplies /availability, emergency shelters, power outages, DEMA FEMA, elderly, medical needs, hospitals communication, road closures, restrictions, public communication and information, who will access facilities. Press briefings, texting system to public (registration system?) employees.
- Corresponded with Keith Stevens, the EPD contact for Materials Recovery Facility Permit (MRF) 470 251 2525 ; keith.stevens@dnr.ga.gov. He was contacted to understand the process of obtaining a recycling materials recovery facility permit. The response to the inquiry was to locate the Solid waste Handling Permit Applications on the EPD website,- Georgia EPD On-line System Module SWO3.
 - » Recovered Material Unit contacts-Sarah Knappl Richard Posey-Contacts
 - » Solid Waste Management Rule 391-3-4 Paragraph 2 & 3 Section. 06.

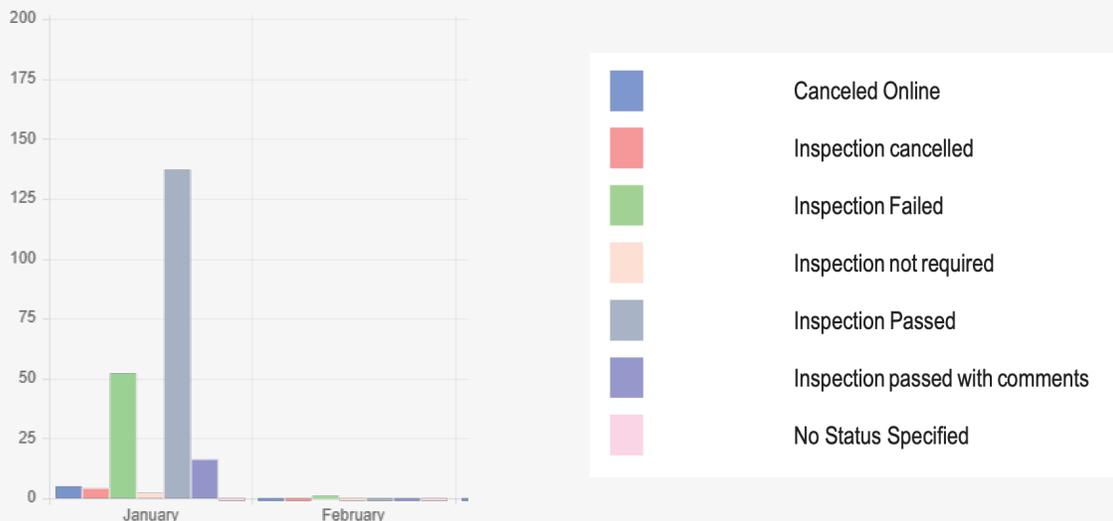


COMMUNITY DEVELOPMENT CONT.

- Development Services meeting January 16th.
- Career Day at Stoneview Elementary School April 2, 2025. The form for participation is due March 24th.
- New project: To work with the Economic Development team to devise an Economic Justice Action Plan?
- PZ participated in a meeting with the Procurement Team to review process and the RFPIRFQ solicitation processes.
- Staff meeting with Planning and Zoning I January 30th 2025.

BUILDING :

- Construction Board of Appeals Meeting: February 12th City Hall Chambers
 - » Metro Green’s request for a Certificate of Occupancy
 - › Inspections: January 2025
 - Failed: 51
 - Passed: 135
 - Inspections passed with comments: 20



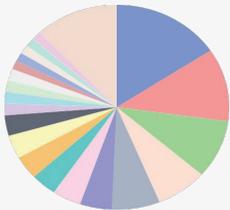


COMMUNITY DEVELOPMENT CONT.

- CODE COMPLIANCE:**

- » Director Butts has amended and will present the edits from TMOD 21-001 Truck Parking ordinance at the February 10th MCC Work session.
- » Councilman Fye has submitted a request to create a “cart” ordinance, requesting a list of grocery stores and retail shops that utilize store carts. This request has been forwarded to the Business License Division to create the current list. Code compliance will take the lead as requested.
- » Director Butts will work with DeKalb Sgt. Chasity Cantrell to schedule an internal meeting for finalize a process for Alcohol Licensing Enforcement.
- » Violations by violation type : Open dates: January 1, 2025-January 31, 2025

Violations by Violation Type



Sanitation	34	15.7%
Restrictions and limitations	25	11.5%
Parking regulations	20	9.2%
Protective Treatment	16	7.4%
Roofs and drainage	15	6.9%
Accumulation of rubbish or garbage	10	4.6%
Sidewalks and driveways	3	1.4%
Stairways, decks, porches and balconies	3	1.4%
Premises identification	3	1.4%
Prohibited signs	3	1.4%
Outside Storage	3	1.4%
All Others	26	12.0%
Permits	9	4.1%
Vegetation and debris	8	3.7%
Accessory Structures	8	3.7%
Doors	8	3.7%
Motor Vehicles	7	3.2%
Mechanical appliances	4	1.8%
High weeds & grass	4	1.8%
Window, skylight and door frames	4	1.8%
Parking of trailers	4	1.8%



COMMUNITY DEVELOPMENT CONT.

- **COMMUNITY DEVELOPMENT**

- » Rescheduled the January 21st. ZBOA meeting to the February 18th ZBOA meeting due to inclement weather.
- » Tree planting project for District 1-Councilwoman Graves along Stone Mountain Industrial Blvd.
- » Turner Hill Road Parcels potentially to be assembled for an open farmers market. Has requested a meeting with leadership and Councilwoman Graves to discuss. McWilliams will send dates and times within the next week to schedule a virtual meeting.
- » Zoning Rewrite in progress
- » IDI Logistics /Nick Faber. Owner is requesting update from Mayor Pro Tem after suggesting an after the meeting discussion that would amend the currently listed conditions. Conversation has taken place the current conditions will be upheld with the setback requirements and conservation space.
- » BAS annual report submitted to DCA/ARC for compliance. There were no annexations or de-annexations in 2024. Confirmed information submitted on January 24th .
- » Working with the GIS department to include all zoning districts on the City “zoning” map.
- » Earth Day-April 25th. coordination with Senior Planner Eversley and Nicholas Ivery Community Engagement Officer-CM Office.
- » Technical Review Committee Meetings (TRC): 08 cases
 - › 01/08/2025 - 02 case
 - › 01/15/2025 – 03 case
 - › 01/29/2025 - 03 case
- » Zoning Certification Requests: 06
- » Business License Requests: 34
- » Sign Request: 04
- » Special Land Use Permits: 01
- » Special Administrative Permit: 07
- » Rezoning Applications: 01
- » Planning Commission – January 07, 2025: Cases 01
- » City Council Meeting – January 27, 2025– Cases: 01
 - › Number of inspections: 39
 - › Notices to comply issued: 06
 - › Stop Work Orders issued: 01
 - › Number of violations: 06
 - › Stream buffer violations: 00
 - › Complaints received:01



COMMUNITY DEVELOPMENT CONT.

LAND DEVELOPMENT

- Arborist interviews to be scheduled. Will work with HR to confirm next steps.
- Land Disturbance Permits issued: 03

January 2025 /February 2025 cases/ meetings.

- Mayor City Council meeting January 27th, 2025.
- CPIM Meeting February 13th, 2025.
- TMOD 24-001 Truck Parking/ February 10th MCC Work Session -revision.
- SAP meeting February 18th 1st meeting introducing requests for Hours of Operation.
- V24-006 5526 Hillandale Drive to vary the architectural regulations for townhomes in a mixed-use residential community. / February 18th ZBOA
- V24-008 2680 Panola Road to vary dimensional requirements. / February 18th ZBOA
- V24-007 2395 South Stone Mountain a request to vary permitted use for the development of a self-storage facility. /February 18th ZBOA
- V24-011 2955 Klondike Road -Appeal of an Administrative decision to allow for a townhome development in Stonecrest Overlay zoned R-100.
- Mayor and City Council regular meeting | February 24, 2025.

Events /Projects (Approved/ Pending/ In Progress)

- *January 18th NAACP MLK Walk*

During the month of Jan 2025, the Land Development Division of the City of Stonecrest performed the erosion control inspections for compliance/enforcement actions:

Minor Land Disturbance Permits reviewed: 0

Land Disturbance Permits issued: 3

Number of inspections: 39

Number of violations: 6

Notices to comply issued: 6

Stream buffer violations: 0

Stop Work Orders issued: 1

Complaints received: 1

	# of Violations	Court Summons	Contractor Notices	# of Inspections	Final Inspection
Jan 2025	6	0	6	39	6

This report is being submitted at your request to keep your office informed on the inspections performed by the City of Stonecrest. Should you have any questions concerning this information, please contact Robert Smith, Land Development Manager at 470-727-0013.



COMMUNITY DEVELOPMENT CONT.

Land Development Permit issued: (3)

6434 Chupp Road LD23-000024-parking lot and wrap around drive

8424 Mall Parkway LDP24-000022-drive through Atm

2215 Lithonia Industrial BLVD LDP24-000015-parking lot

Monthly Notice of Violations, Stop Work issued and jobsite information: (4)

4099 Spencer Trail: hole behind catch basin

4079 Spencer Trail: busted sidewalk

4074 Spencer trail: Slope stabilization

6720 Marbut: Pond needs to fix reals and get established vegetation

Stop Work Orders: (3)

2549 Lithonia west (Stop Work) under litigation (old but still in effect)

1617 Rogers Lake: Buffer restoration

7108 Maddox Road: clearing without permit

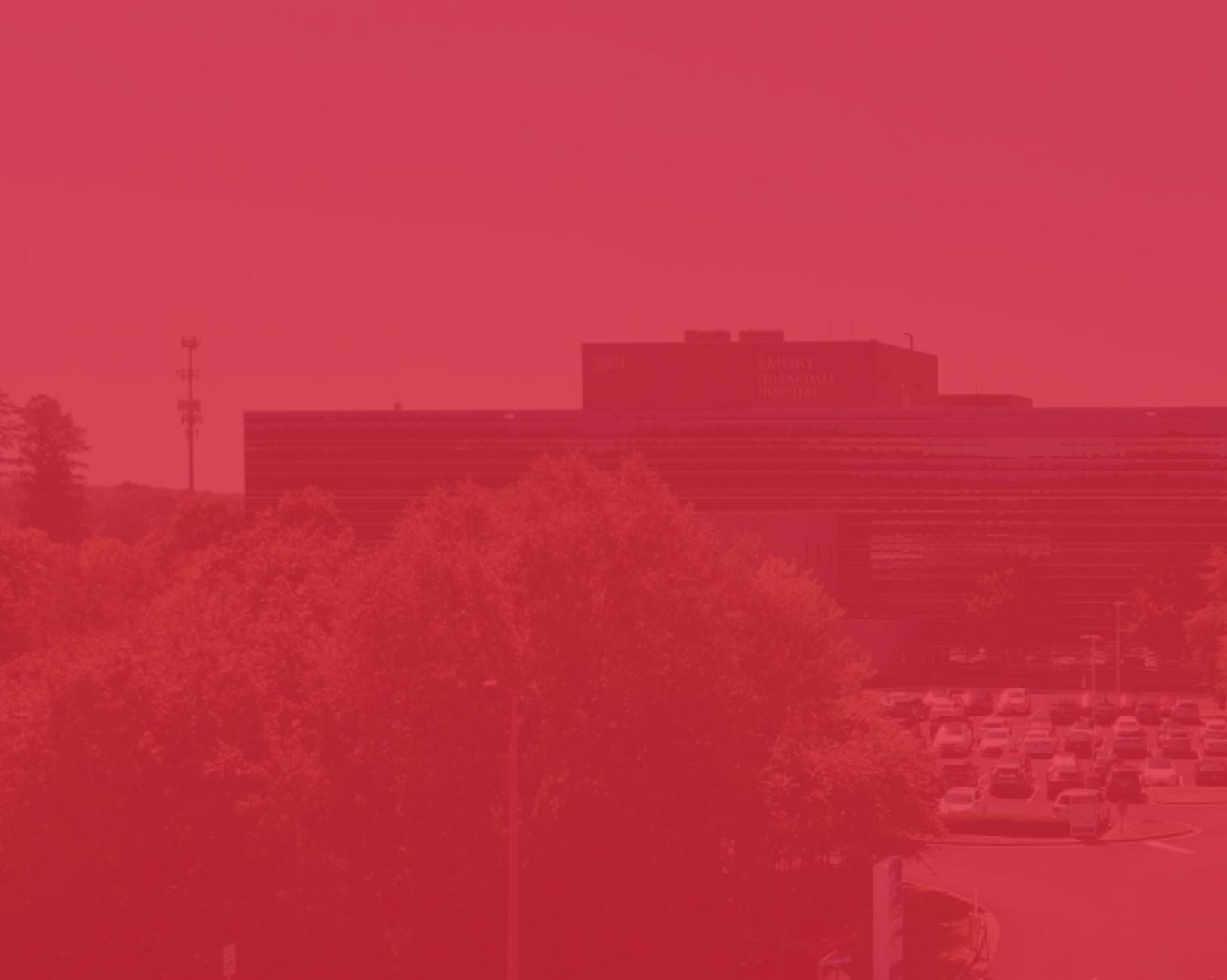
Complaints: (1)

5782 Crest Cove; Creek Full of plastic bottles and debris



COMMUNITY DEVELOPMENT CONT.

Active LDPs in The City of Stonecrest					
Project	Address	Type	State Waters (Within 200 ft)	Within 75 Foot Stream Buffer	Acres Disturbed
Auto Mechanic Shop	2889 S. Stone Mtn-Lithonia	Mechanic Shop	No	No	5
Alif Transport LLC	1617 Rogers Lake Rd	Office Building	Yes (Trib to Swift Creek)	Yes	11.4
Arete Prep. School	3072 Evans Mill Rd.	Private School	No	No	.74
Crestview Pointe	7199 Hayden Quarry Rd	Single Family Homes	No	No	26.31
Georgia Piedmont Transportation College	6720 Marbut Rd.	Office	Yes (Trib to Pole Bridge Creek)	Yes	3.67
Highland Park	6251 Rock Springs Rd	Single Family Homes	YES (Trib to Pole Bridge Creek)	Yes	84.85
404 Concrete Mixed Use	2523 Lithonia West Dr.	Construction retail	YES (Pole Bridge Creek)	No	5
Flat Rock Hills Phase 4	5627 Browns Mill	Single Family Homes	YES (Trib to South River)	No	49.48
Flat Rock Hills Phase 3	4543 Evans Mill Rd	Single Family Homes	No	No	11.5
Crestview Townhomes	7259 Hayden Quarry Rd.	Townhomes	YES (Honey Creek)	Yes	28
Carwash	1813 Rock Chapel	Carwash	No	No	1.8
Retail Store	6721 Covington Highway	Retail	No	No	2.75
Parking	2179 Rock Chapel	Truck Parking	Yes (Yellow River)	No	4.93
Stream Bank	6135 Browns Mill Road	Restoration	YES (Pole Bridge Creek)	Yes	.51
Upgrading Site	6434 Chupp Road	Upgrade Commercial Site	No	No	.5
Parking lot extension	5845 Hillvale Road	Parking	YES (Pole creek)	No	2.42
Parking Lot Upgrade	2215 Lithonia Industrial Blvd	Parking	YES (Pole Bridge Creek)	No	.95
Parking Lot Expansion	2219 Lithonia Industrial Blvd	Parking	YES (Pole Bridge Creek)	Yes	10.1
ATM	8424 Mall Parkway	Drive through ATM	No	No	.03



ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

Stonecrest Entertainment Preparing to Host Small Business Training Series in March

Economic development is hosting the 1st Small Business Training Series at Brown Mill Park starting March 6th through April 10. every Thursday evening from 6 PM to 7 PM, starting March 6 and running through April 10. Learn from experienced professionals, including Dr. Ursula, Angel Forte, Bre the Expediter, Michelle Blue, and Maria Peck. The series is limited to 25 participants which can sign up online for the course. To learn more please email David Lyons at dlyons@stonecrestga.gov.



Stonecrest Entertainment District Hits the Market

As economic development begins its big push to recruit experiential retail to the Stonecrest Entertainment District the land in the entertainment district has hit the market. With the real estate now on the market, economic development is working with the broker to market the land at the ICSC Convention in Las Vegas in May.



COMING SOON: Buttermilk Biscuit Restaurant

Due to permitting issues Buttermilk Biscuits Restaurant has delayed its ribbon cutting. Initially, the restaurant was planning the event for Jan. 27. Currently, they are planning to have a soft opening on Feb. 24, with an official ribbon cutting expected two weeks later. Buttermilk Biscuit restaurant is opening at the corner of Mall Parkway and Klondike Road. The Stonecrest Economic Development Business Retention and Expansion team has been actively working with the establishment to attract workers. Mayor and Council will be invited to the ribbon-cutting event.



ECONOMIC DEVELOPMENT CONT.

Business Development

 **6** New Unique Leads

 **31** Active Projects

Business Retention & Expansion

 **11** Business Retention Visits Made in October 2024

 **100** Total Visits 2024 Goal for BRE

Film Productions

 **0** Film Production Applications made in August 2024

 **0** Total Film Production Applications 2024

FACTS, FIGURES AND STATEMENTS

City Growth Trends (utilizing latest data available):

Costs of Community Services			
Expenditures per \$1.00 in Revenue by Land Use			
	Residential	Commercial/Industrial	Agriculture
Averages	\$1.53	\$.39	\$.43

Georgia Power recently shared data further highlighting the importance of commercial development in communities. For every \$1 spent by cities for development by type. Commercial/Industrial Development creates the most net positive impact to the community.

Commercial Market Snapshots for Quarter 4 of 2024 are available on our website. *Data and Reports*

Georgia Unemployment Rate Remains low: For 1st Quarter of 2024 the [Atlanta Regional Commission](#) forecasts that the Atlanta region is holding steady at 3% unemployment. Up one tenth of a percent from November and December of 2023.

Median Household Income in Stonecrest are \$68,482 for 2024 Source: zoomprospector

ECONOMIC DEVELOPMENT CONT.

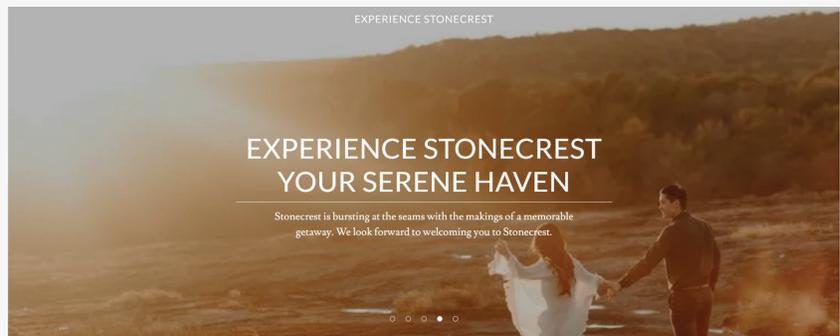
The City of Stonecrest has a labor force of 33,000 and over 18,500 people work in the city.
 Source: zoomprospector

Nearly 180 new residential construction permits were issued in 2023.
 Source : Economic Development Strategic Plan

Stonecrest’s Tourism under Economic Development launched *ExperienceStonecrest.com* earlier 1st Quarter 2024 to drive the experiential brand to tourists visiting and looking to visit the surrounding area in partnership with *DiscoverDeKalb*.

The department’s top target industry sectors for attraction and growth are:

- Professional Services
- Healthcare
- Film and Entertainment
- Transportation and Logistics
- Light Manufacturing
- Experiential Retail
- Data Centers
- Tourism



Georgia Economic Development Statements

Area Development magazine named Georgia No. 1 for business – for ten straight years.
 Source: Area Development and Georgia Governors Press Release

Georgia ranked #4 CNMB for Top States for Business in 2023. Source: CNBC

440 of the Fortune 500 companies call Georgia home

Georgia has a Corporate Income Tax Rate of 5.75%. Amongst other states Georgia Ranks 31st for Corporate Income tax rates. Source: Tax Foundation

Georgia Ranked #2 for Best States to Start a Business. Source: Wallet Hub



ENGINEERING

ENGINEERING

Southeast Athletic Complex Restroom

CMU Walls installed; roof Truss installed, door frame installed



ENGINEERING

Next Month: Door installation, plumbing fixtures

Panola Shoals Streambank Restoration

Groundbreaking event held on 01/03/25; Clearing Grubbing near completion

Next Month: Grading of wall area, Foundation for Redi rock wall



2024 Street Paving

Contractor worked at Wellington Manor Subdivision and completed





ENGINEERING CONT.

Next Month: Paving Hayden Quarry Road, address punch list items

Fairington Road Sidewalk Construction

Bid Cancelled, working to rebid

Work Orders Generated in January 2025

Date Reported	Location/Address	Description	Reported to	WO Sent By	Source
01/29/25	Panola Road/Thompson Mill Road	Remove Steel Plate	WOPS	Hari K.	Site visit
01/29/25	Panola Road/Rock Springs Road	Remove Steel Plate	R & D, WOPS	Hari K.	doneil29@yahoo.com
01/29/25	Evans mil Road/Woodrow Dr/ Mall Parkway	Signal Light burned out, replacement	R & D	Hari K.	Site visit
01/28/25	2577 Lithonia Industrial Blvd	Pothole patching	R & D	Hari K.	Toi Smith
01/23/25	Browns Mill Ferry Road/Browns Mill Ferry Drive	Street Name sign replacement (knocked down)	R & D	Hari K.	Tammy Grimes
01/23/25	Thompson Mill Road	Urgent need of salting	R & D	Hari K.	Phone call
01/13/25	Panola/Minola Signal	Signal Head Dangling at the left turn	R & D	Hari K.	George Turner

FINANCE





FINANCE

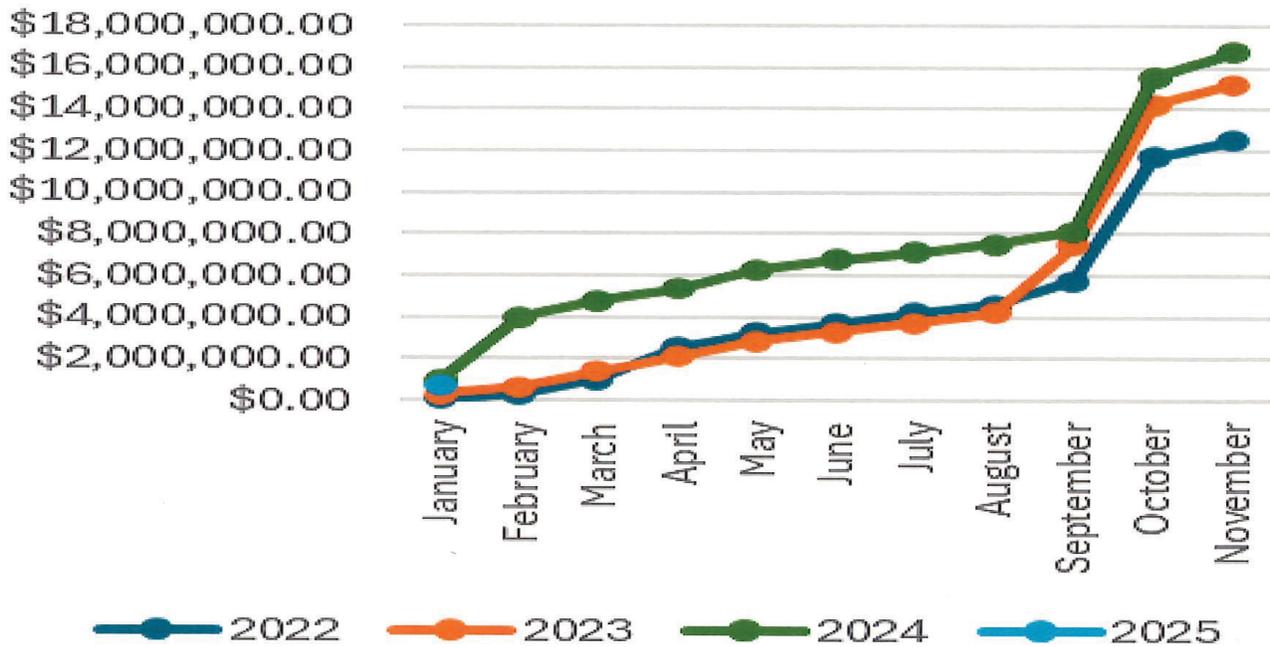
Revenue Description	January 2025 Monthly Revenues	FY2025 Year-To-Date Revenues	FY2025 Budget	FYTD % Budget	Revenue Category	Revenue Category Totals
Real Property-Current Year	\$17,414.62	\$17,414.62	\$2,661,000.00	1%	General Property Tax	\$157,738.18
Public Utility Tax	\$0.00	\$0.00	\$35,300.00	0%		
Real Property-Past Year	\$13,297.50	\$13,297.50	\$75,000.00	18%		
Personal Property Current	\$15,068.88	\$15,068.88	\$270,700.00	6%		
Motor Vehicle Tax	\$492.73	\$492.73	\$25,000.00	2%		
Title AD Valorem Tax	\$105,825.61	\$105,825.61	\$1,130,000.00	9%		
Intangible Tax Revenue (GDOR)	\$0.00	\$0.00	\$35,800.00	0%		
Real Estate Transfer Tax	\$0.00	\$0.00	\$13,700.00	0%		
Personal Property-Prior Year	\$3,340.81	\$3,340.81	\$9,800.00	34%		
Penalty & Interest On Delinquent Tax	\$2,298.03	\$2,298.03	\$1,000.00	230%		
Penalty & Interest On Delinquent Property Tax	\$0.00	\$0.00	\$9,600.00	0%		
Atlanta Gas Light (Southern Company)	\$0.00	\$0.00	\$429,000.00	0%	Franchise Fees	\$90,490.72
SSEMC (Snapping Shoals)	\$0.00	\$0.00	\$525,000.00	0%		
Xfinity/Comcast	\$85,246.27	\$85,246.27	\$336,000.00	25%		
AT&T	\$5,244.45	\$5,244.45	\$100,000.00	5%		
Georgia Power	\$0.00	\$0.00	\$2,200,000.00	0%		
Fuel Georgia	\$0.00	\$0.00		#DIV/0!		
Alcohol Beverage Excise Tax (Distributors)	\$9,087.40	\$9,087.40	\$100,000.00	9%	Selective Sales & Use Tax	\$22,968.00
Planning & Development Fee		\$0.00	\$5,000.00	0%		
Local Option Mixed Drink (LBD)	\$13,880.60	\$13,880.60	\$175,000.00	8%	Business Tax	\$339,514.07
Business & Occupational Tax	\$339,514.07	\$339,514.07	\$2,200,000.00	15%		
Insurance Premium Tax	\$0.00	\$0.00	\$5,200,000.00	0%		
Financial Institution Tax	\$0.00	\$0.00	\$45,000.00	0%		
Election Qualifying Fees	\$0.00	\$0.00	\$2,700.00	0%		

Revenue Description	January 2025 Monthly Revenues	FY2025 Year-To-Date Revenues	FY2025 Budget	FYTD % Budget	Revenue Category	Revenue Category Totals
Alcoholic Beverages Current	\$21,050.00	\$21,050.00	\$275,000.00	8%	Business License	\$32,900.00
Other Licenses/Permits	\$0.00	\$0.00	\$2,500.00	0%		
Insurance License Fee	\$11,850.00	\$11,850.00	\$15,000.00	79%	License & Permits	\$60,667.92
Building Permits	\$53,137.92	\$53,137.92	\$700,000.00	8%		
Development Permits	\$7,020.00	\$7,020.00	\$65,000.00	11%		
Zoning Applications	\$510.00	\$510.00	\$12,000.00	4%		
Other	\$0.00	\$0.00	\$1,000.00	0%	State Grants	\$0.00
State Government Grant Received		\$0.00	\$0.00	#DIV/0!		
State Grant Capital-LMIG Direc		\$0.00	\$0.00	#DIV/0!		
Fees, Charges	\$0.00	\$0.00	\$17,000.00	0%	General Government	\$2,750.00
Film Permitting	\$0.00	\$0.00	\$10,000.00	0%		
Activity Fees	\$2,750.00	\$2,750.00	\$250,000.00	1%		
Program Fees	\$0.00	\$0.00	\$50,500.00	0%		
Charges for Services-Other	\$0.00	\$0.00	\$700.00	0%		
Municipal Court	\$7,965.00	\$7,965.00	\$37,000.00	22%	Fines & Forfeitures	\$7,965.00
Interest	17562.41	\$17,562.41	\$157,000.00	11%	Interest	\$17,562.41
Other Miscellaneous Revenue	\$4,164.73	\$4,164.73	\$500,000.00	1%	Miscellaneous Revenues	\$4,164.73
Transfer from Motel	\$25,992.20	\$25,992.20	\$0.00	#DIV/0!		\$25,992.20
TOTAL MONTH TO DATE MONTH	\$762,713.23	\$762,713.23	\$17,677,300.00	4%		

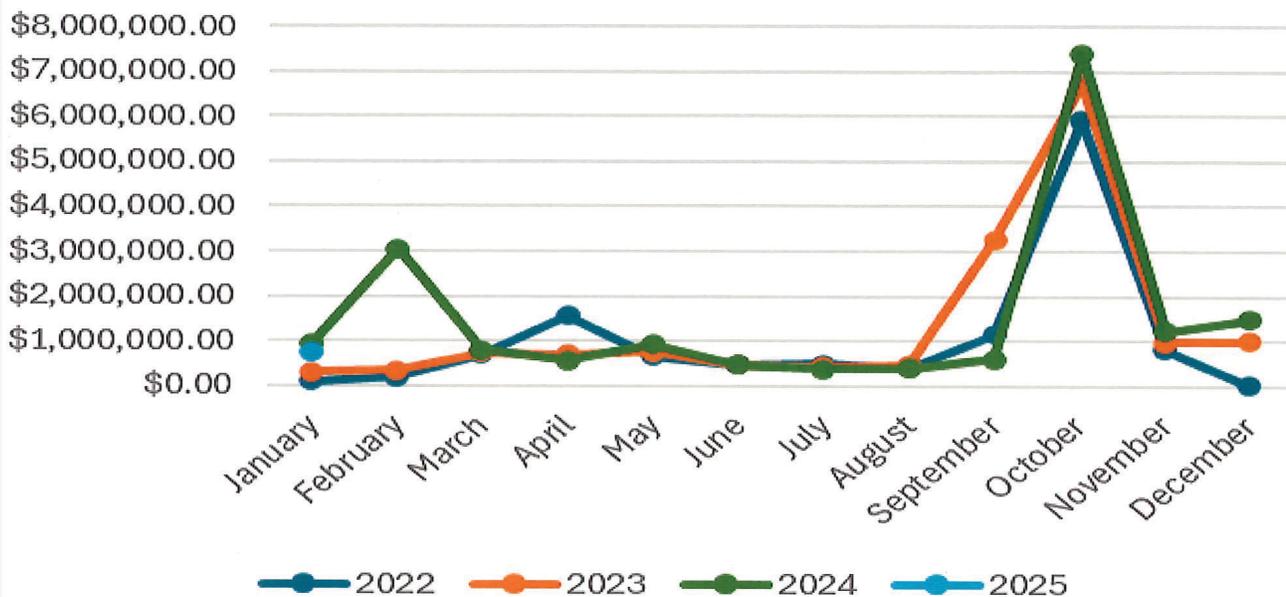


FINANCE CONT.

2025 YTD Revenue



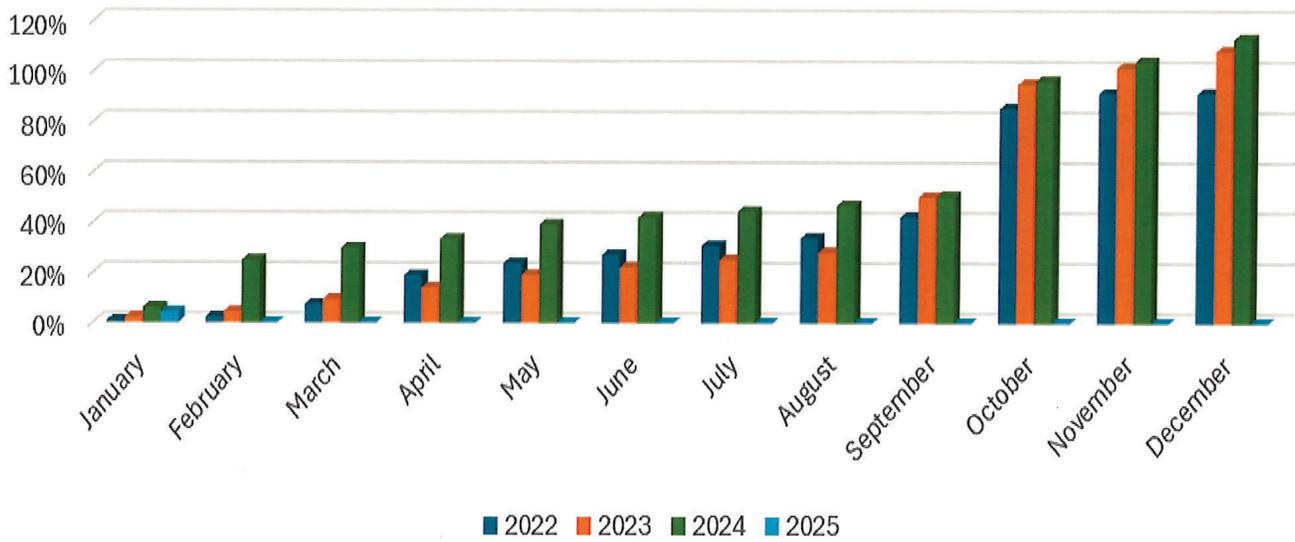
2025 Revenue By Month



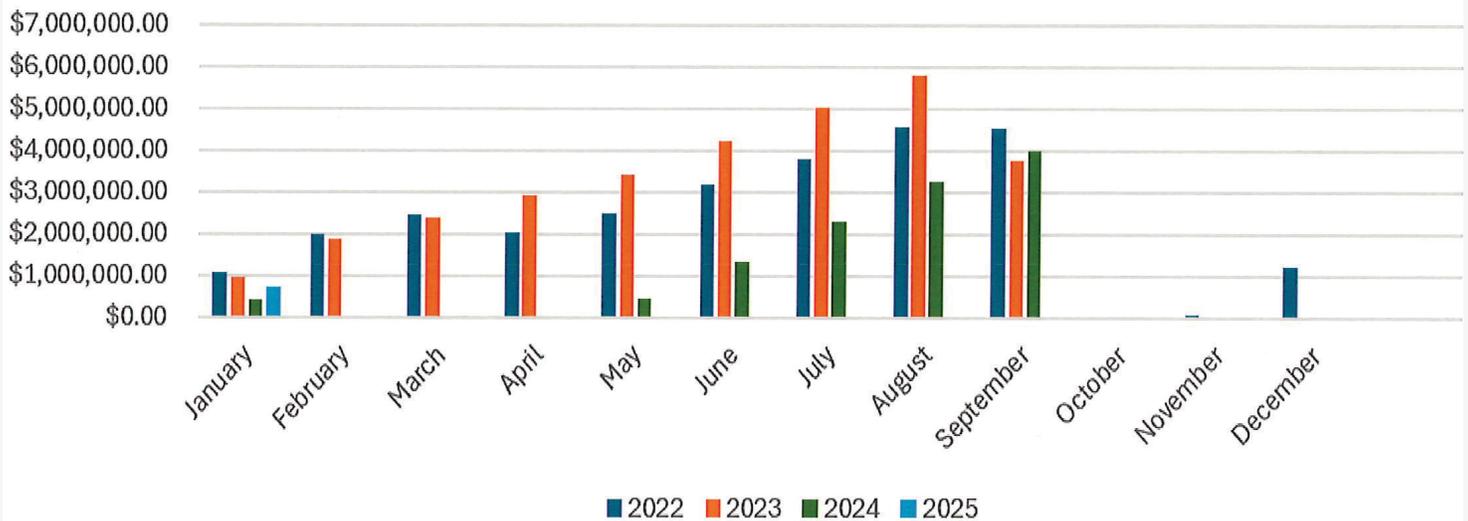


FINANCE CONT.

Revenue by Month & Year Comparison



Monthly Revenue Shortfall By Year





FINANCE CONT.

Revenue Shortfall Table

	2022	2023	2024	2025
January	\$1,049,642.33	\$943,893.73	\$397,850.52	\$736,387.30
February	\$1,998,666.40	\$1,856,473.86		
March	\$2,441,244.14	\$2,366,997.12		
April	\$2,018,150.51	\$2,921,034.59	\$37,732.77	
May	\$2,493,309.41	\$3,420,699.91	\$459,029.04	
June	\$3,167,625.89	\$4,203,937.29	\$1,327,833.07	
July	\$3,812,105.22	\$5,008,174.77	\$2,298,062.19	
August	\$4,546,910.67	\$5,792,005.30	\$3,253,478.85	
September	\$4,533,191.43	\$3,758,489.04	\$4,000,966.91	
October				
November	\$82,750.90			
December	\$1,200,108.28			

	January 2025			Percentage Remaining
	Expenses	FY2025 Budget	FY2025 Activity	
Advertising	3,000.00	62,900.00	3,000.00	95.23%
Advertising Expense	-	5,000.00	-	100.00%
Attorney Fees	-	650,000.00	-	100.00%
Attorney Fees/Other	-	50,000.00	-	100.00%
Audit Services		50,000.00		100.00%
Bank Fees	(14,681.80)	25,000.00	(14,681.80)	158.73%
Bond Payments - Interest		248,200.00		
Bond Payments - Principal	-	135,000.00	-	
Buildings & Improvements		70,000.00		100.00%
City Events	13,044.59	500,000.00	13,044.59	97.39%
Citywide Mayor Expense	-	5,000.00	-	
Computer/Software	707.19	105,000.00	707.19	99.33%
District Expenses - D1	-	3,000.00	-	100.00%
District Expenses - D2	-	3,000.00	-	
District Expenses - D3	540.00	3,000.00	540.00	82.00%
District Expenses - D4		3,000.00		
District Expenses D5	-	3,000.00	-	100.00%
District Initiatives - D1	-	10,000.00	-	
District Initiatives - D2	-	10,000.00	-	
District Initiatives - D3	-	10,000.00	-	
District Initiatives - D4	-	10,000.00	-	
District Initiatives - D5	-	10,000.00	-	
Dues & Fees	5,744.39	159,200.00	5,744.39	96.39%



FINANCE CONT.

	January 2025			Percentage
	Expenses	FY2025 Budget	FY2025 Activity	Remaining
Education & Training	114.00	118,500.00	114.00	99.90%
Education & Training- D 4	-	5,000.00	-	100.00%
Education & Training-D 1	-	5,000.00	-	100.00%
Education & Training-D 2	-	5,000.00	-	100.00%
Education & Training-D 3	-	5,000.00	-	100.00%
Education & Training-D 5	-	5,000.00	-	100.00%
Education & Training-Mayor	-	10,000.00	-	100.00%
Election Svices	-	50,000.00	-	
Equipment Lease	18,915.90	175,000.00	18,915.90	89.19%
Equipment Rental	-	10,500.00	-	100.00%
Fica/Medicare	46,066.56	513,900.00	46,066.56	91.04%
Film Marketing	-	30,000.00	-	100.00%
Film Permitting	-	5,000.00	-	100.00%
Film Programs	-	20,000.00	-	
Furniture And Fixtures	-	75,000.00	-	100.00%
General Liability Insurance	-	275,000.00	-	100.00%
Group Insurance	78,824.25	957,300.00	78,824.25	91.77%
Hospitality Supplies	381.40	7,000.00	381.40	94.55%
Initiatives	-	25,000.00	-	100.00%
Internet/Phones	8,625.74	110,000.00	8,625.74	92.16%
Machinery	-	70,000.00	-	100.00%
Marketing	-	205,000.00	-	100.00%
Mayor Initiatives	1,510.84	75,000.00	1,510.84	97.99%
Mayor Travel Expenses	-	15,000.00	-	100.00%
Operating Supplies	15,940.67	146,000.00	15,940.67	89.08%
Other Equipment	344.55	112,000.00	344.55	99.69%
Overtime	-	170,000.00	-	100.00%
Parks Acquisition	-	40,000.00	-	100.00%
Payments To Other Agencies	-	25,500.00	-	100.00%
Pest Control	1,401.00	8,000.00	1,401.00	82.49%
Postage	-	16,800.00	-	100.00%



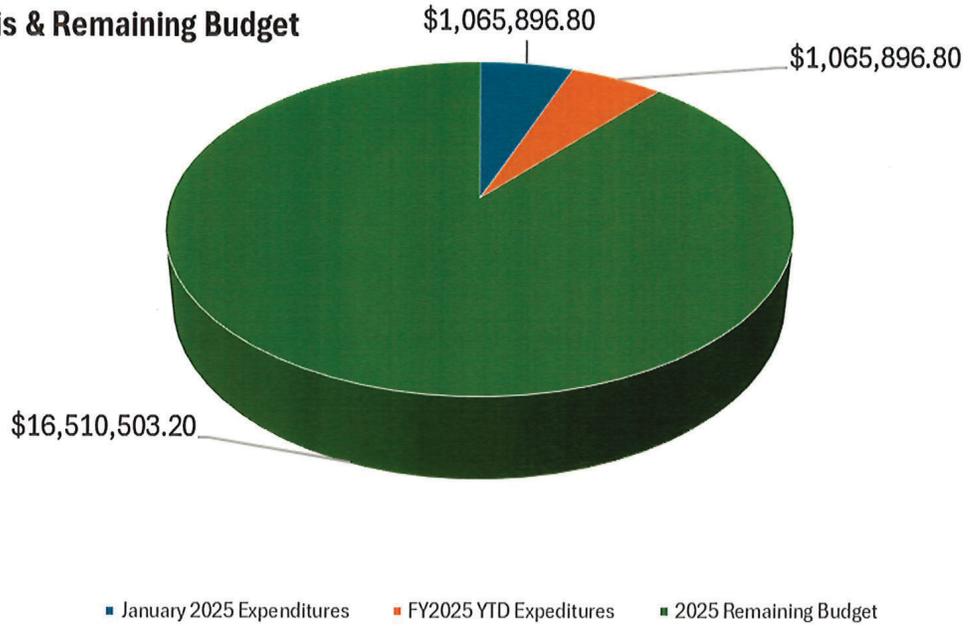
FINANCE CONT.

	January 2025			Percentage Remaining
	Expenses	FY2025 Budget	FY2025 Activity	
Printing	-	2,267,500.00	-	100.00%
Professional Services	75,213.91	50,000.00	75,213.91	-50.43%
Public Defender	-	15,000.00	-	100.00%
Recycle/Shredding	98.69	1,000.00	98.69	90.13%
Regular Salaries	630,172.64	6,907,800.00	630,172.64	90.88%
Repairs & Maintenance	4,699.57	185,000.00	4,699.57	97.46%
Reserve Contingency	-	320,000.00	-	100.00%
Retirement	100,258.78	800,400.00	100,258.78	87.47%
Security	9,104.00	412,000.00	9,104.00	97.79%
Service Fees	-	300.00	-	
Small Equipment	4,777.71	20,000.00	4,777.71	76.11%
Software/Service Contracts	14,116.40	461,000.00	14,116.40	96.94%
Solicitor	5,500.00	66,000.00	5,500.00	91.67%
Sponsorships	-	15,000.00	-	100.00%
Staff Appreciation	-	15,000.00	-	100.00%
Staff Development	-	25,000.00	-	100.00%
Stormwater Utility Charges	22,384.62	82,000.00	22,384.62	72.70%
Tax Bill Processing	-	26,000.00	-	100.00%
Travel Expense	-	147,500.00	-	100.00%
Travel-District 1	-	5,000.00	-	100.00%
Travel-District 2	-	5,000.00	-	100.00%
Travel-District 3	-	5,000.00	-	100.00%
Travel-District 4	-	5,000.00	-	100.00%
Travel-District 5	-	5,000.00	-	100.00%
Unemployment Expense	14,081.71	70,200.00	14,081.71	79.94%
Uniforms	5,009.49	25,500.00	5,009.49	80.35%
Utilities	-	100,000.00	-	100.00%
Vehicle Fuel	-	40,000.00	-	100.00%
Water/Sewer	-	2,000.00	-	100.00%
Workers Comp	-	76,400.00	-	100.00%
TOTALS	\$ 1,065,896.80	\$ 17,576,400.00	\$ 1,065,896.80	

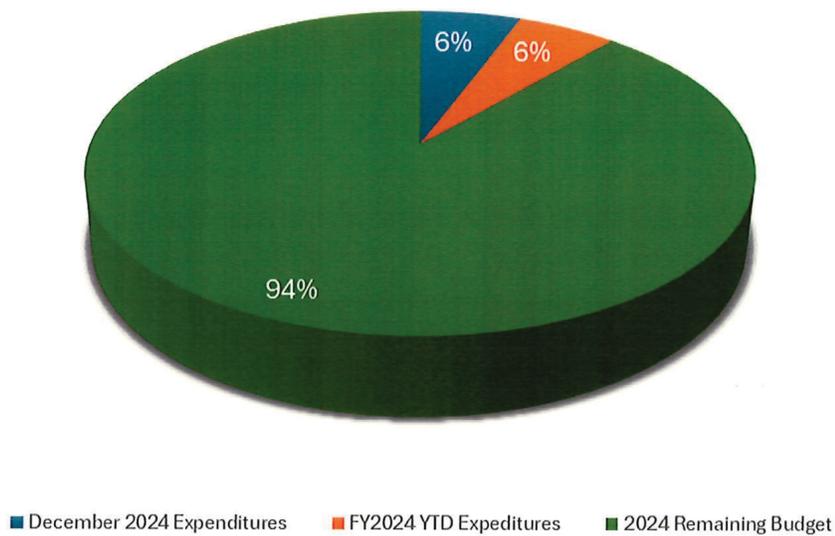


FINANCE CONT.

2025 Expenditure Analysis & Remaining Budget

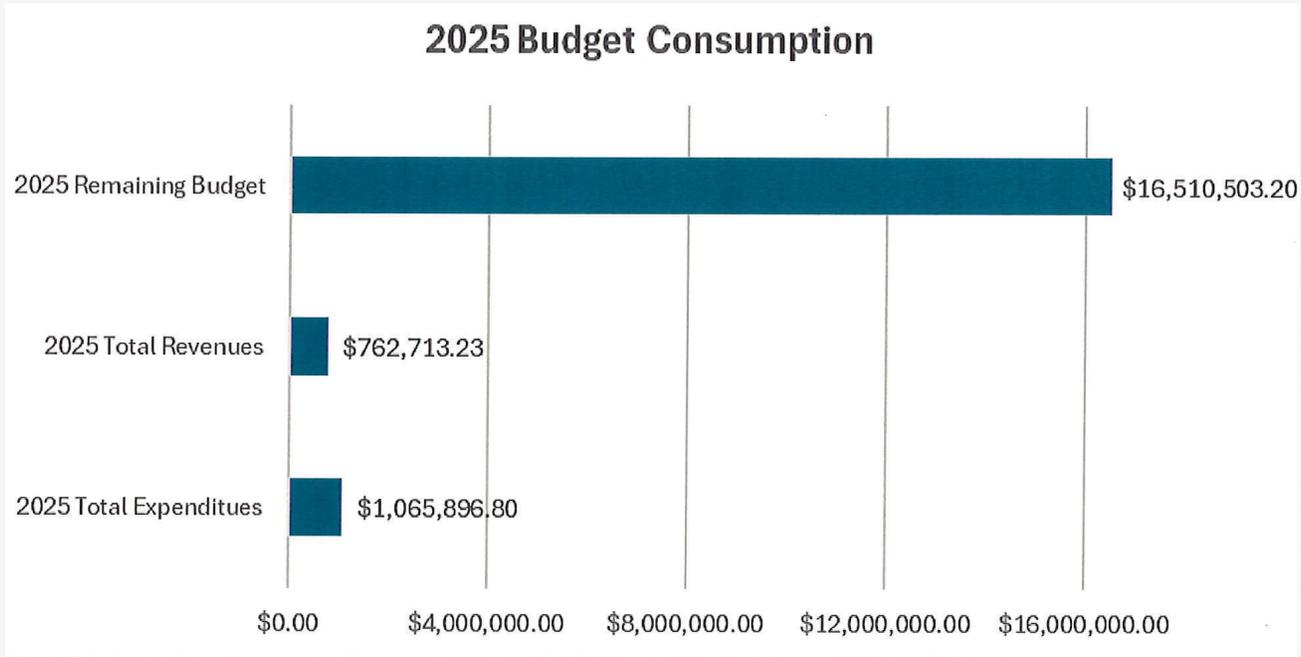


2025 Spending Analysis & Remaining Budget %



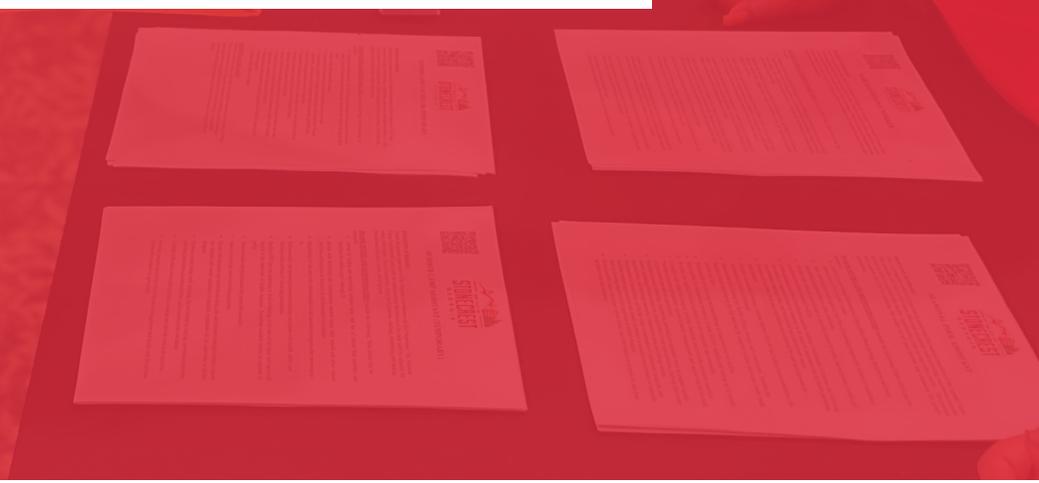


FINANCE CONT.





HUMAN RESOURCES



HUMAN RESOURCES

HR DECEMBER 2024 STATS

Metric	Totals/Status
# of New Hires	3 YTD
# of Separations	2 YTD
Turnover Rate	2.86% YTD
# Of WC Incidents	0 YTD
# Of Vehicle Accidents	0 YTD
Projects/Trainings	New Employee Orientation (1.13.25)
Employee Engagement:	National Fun Dat at Work

The Benefits and Wellness Committee hosted the National Fun Day at Work on January 31st at both City Hall and Browns Mill. Employees had a great time. The Benefits and Wellness Committee had a clothing donation drive. They received quite a bit of clothing to help those in need. Items were donated to the local Salvation Army.



HUMAN RESOURCES CONT.





MUNICIPAL COURT



MUNICIPAL COURT

The Municipal Court is committed to the court’s mission to provide efficient, fair resolution of all matters coming before it, and to ensure that all court users are afforded ready access to the court. The court will continue to emphasize public awareness and education, and further develop its procedures, so that the court may continue to provide excellent customer service.

Accomplishments:

Supporting the Court’s Mission, the Municipal Court Clerk’s Office is beginning 2025 on a strong note, and we couldn’t be prouder of our Stonecrest community!

Events:

Monday, January 27th Regular City Council Meeting

The Municipal Court of Stonecrest came before the Mayor & City Council during Monday, January 27, 2025 Regular City Council Meeting. Resolution to Adopt Uniform Municipal Court Rules of Procedure passed Unanimously.

3120 Stonecrest Blvd., Stonecrest, GA 30038
Monday, January 27, 2025 at 6:00 PM

Mayor Jazzmin Cobble

Council Member Tara Graves - District 1 Council Member Terry Fye - District 2

Council Member Alecia Washington - District 3 Mayor Pro Tem George Turner - District 4

Council Member Tammy Grimes - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

I. CALL TO ORDER: George Turner, Mayor Pro-Tem

II. ROLL CALL: Sonya Isom, City Clerk

III. INVOCATION

IV. PLEDGE OF ALLEGIANCE: Alecia Washington, District 3 Councilmember

V. APPROVAL OF THE AGENDA

VI. REVIEW AND APPROVAL OF MINUTES

a. Approval of Meeting Minutes - City Council Meeting, December 16, 2024

b. Approval of Meeting Minutes - Special Called Meeting, December 23, 2024

VII. PUBLIC COMMENTS

Citizens wishing to make a public comment may do so in person. Citizens may also submit public comments via email to cityclerk@stonecrestga.gov by 2 pm on the day of the meeting to be read by the City Clerk.

All members of the public wishing to address the City Council shall submit their name and the topic of their comments to the city clerk prior to the start of any meeting held by the City Council. There is a three (3) minute time limit for each speaker submitting or reading a public comment. Individuals will be held to established time limits.

VIII. PUBLIC HEARINGS

MUNICIPAL COURT CONT.

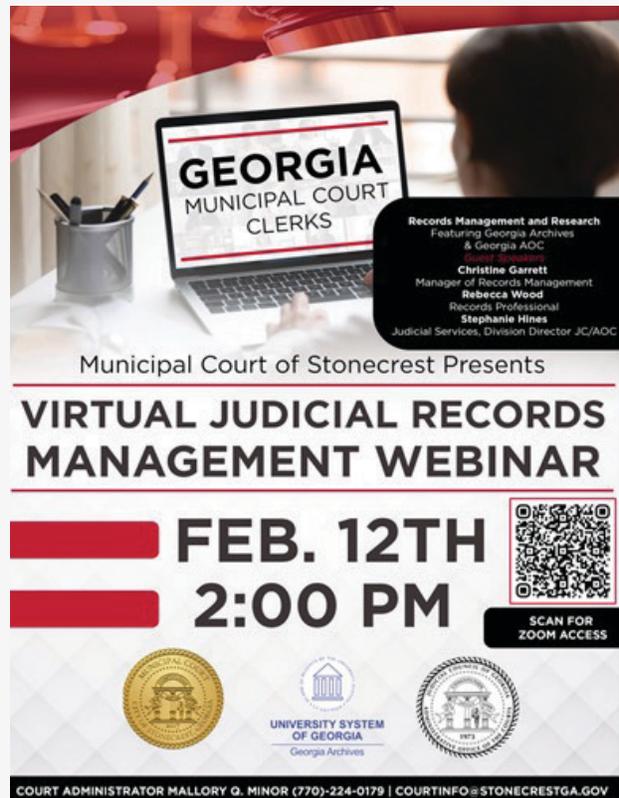
Upcoming Events:

Virtual Judicial Records Management Webinar

The Municipal Court of Stonecrest invites you to join our Virtual Judicial Records Management Webinar on Wednesday, February 12th at 2 PM. This informative session is designed to provide valuable insights into modern records management practices tailored for court clerks.

Topics to be covered include:

- Basic Records Management
- Records Management Officer Training
- Records Inventory
- Digitizing Records
- Electronic Records
- Disaster Planning
- State Records Center
- Judicial Research



We're excited to announce that **special guest speakers** from Georgia Archives and the Georgia Administrative Office of the Courts will be joining us to share their expertise and answer your questions.

Don't miss this opportunity to enhance your knowledge and skills!

Register TODAY at:

https://us06web.zoom.us/webinar/register/WN_63NKiLpxTkeqIH06kfq5vw

We look forward to seeing you there!



MUNICIPAL COURT CONT.

Love is in the Air at Stonecrest!

The Municipal Court of Stonecrest, in partnership with the City of Stonecrest, is excited to offer complimentary weddings this Valentine's Day!

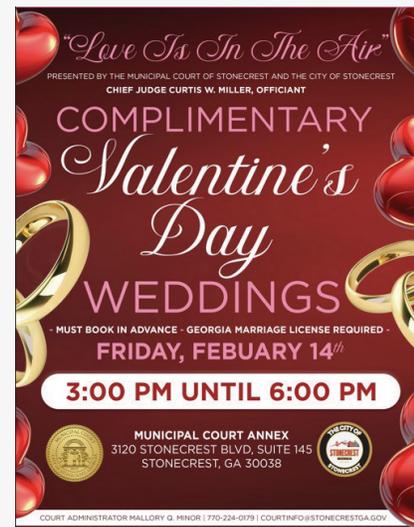
When: Friday, February 14th

Time: 3 PM – 6 PM

Where: City of Stonecrest City Hall, Municipal Court Annex, Suite 145

Tentative Upcoming Events:

- 2025 DEI Training
- 2025 Municipal Clerks Webinar
- 2025 Municipal Justice Series
- 2025 Stonecrest Amesty Month
- 2025 Stonecrest Educational Town Hall
- 2025 Virtual Notary Training



Major Projects:

- Court Administrator Mallory Minor Serving as 24-25 Georgia Council of Court Administrators Board Member & Education Chairwoman, tasked with planning 2025 Spring and Fall Conferences.
- The Municipal Court Clerk's Office is implementing new court software and supporting Enriching Georgia Municipal Justice Training for all courts using this court product in Georgia.
- The Municipal Court Clerk's Office is continuing its Judicial Record Retention Project.

Court Dates:

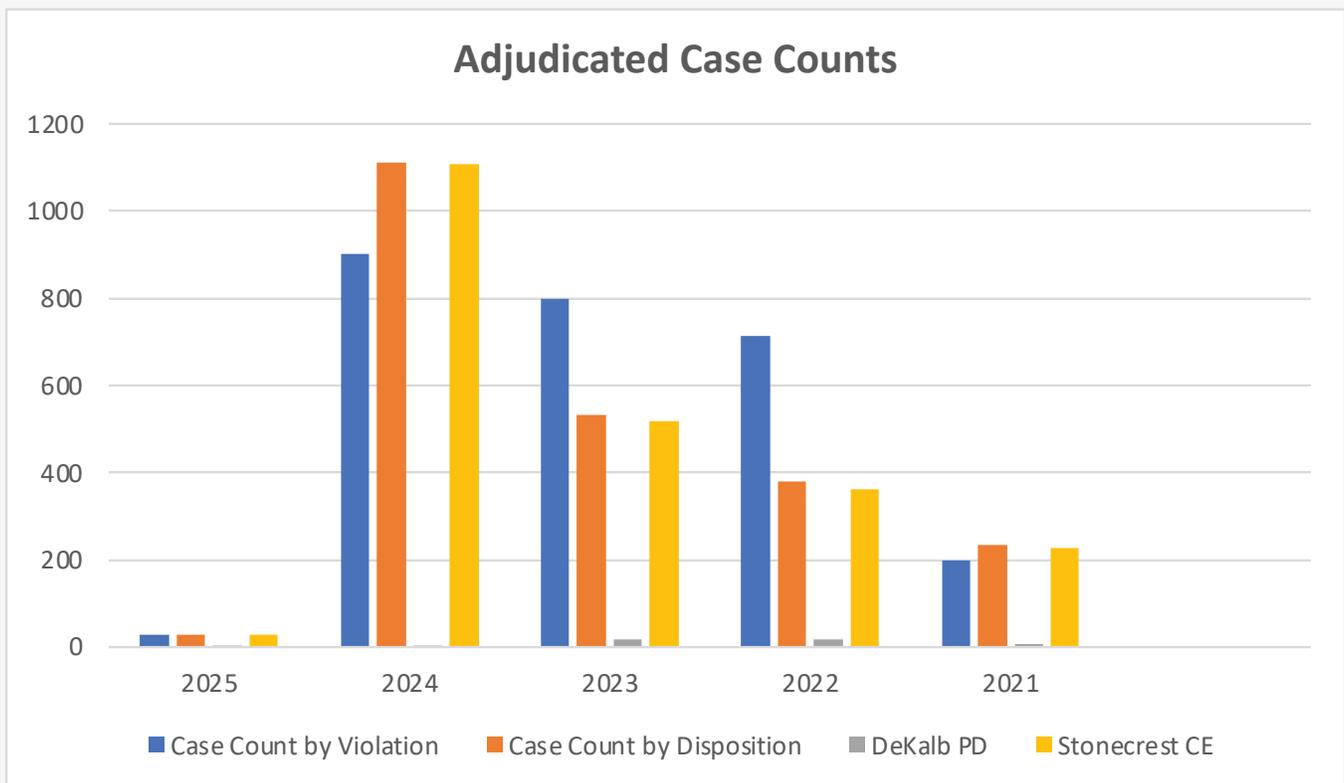
- January 14th Virtual Court Calendar
- January 21st In-Person Court Calendar (Cancelled Due to Snow Day)
- January 23rd In-Person Court Calendar



MUNICIPAL COURT CONT.

Case Workload

- Case Count Disposition Report – Monthly – Twenty-Seven (27) Cases Disposed
- Case Count Disposition Report – Year-to-Date – Twenty-Seven (27) Cases Disposed





PARKS & RECREATION



PARKS & RECREATION

Special Events

MLK Jr. Parade and Program

- » Date: Saturday, January 18, 2025
- » Time: 10:00am – 3:00pm
- » Location: New Black Wallstreet & Privi
- » Attendance Estimate: 300
- » Participating Vendors: 10
- » Community Partners: NAACP, 100 Black Men, Privi Stonecrest, and New Black Wallstreet

Operations

Turf Crew

- » Garbage pickup from Parks
- » Mowing
- » Weeding Whacking / Spraying
- » Clean up (with Backpack blower)
- » Trails and parking areas
- » Training (including sessions at City Hall)
- » Ballfield Maintenance
- » Setup/Breakdown for Events & Rental spaces
- » Pruning Trees and Shrubs
- » **Total Time spent on Task = 135 hrs.**

Athletics

Field Rentals

- » 4 rental uses / Southeast Complex & Browns Mill Complex
 - › Soccer-2
 - › Softball-n/a
 - › Football-n/a

Program

- » Senior Fitness – Tuesday and Thursday mornings
- » Senior Bridge Club - Wednesdays

Horticulture

- » 1 Hillandale Hospital
- » Met with Food Well Alliance Planting date has been schedule for Mar. 1st
- » Browns Mill Elementary School
- » Acting as a consultant for the Children’s Garden
- » Native Garden
- » Working on where to transplant
- » Bald Cypress Planting in District 1
- » Identified location
- » Met with Stonecrest Garden Club
- » new members
- » NAACP MLK Parade
- » Garden Club and Hillandale Hospital participated

Browns Mill Recreation Center

- » 1 Hillandale Hospital
- » Met with Food Well Alliance Planting date has been schedule for Mar. 1st
- » Browns Mill Elementary School
- » Acting as a consultant for the Children’s Garden
- » Native Garden
- » Working on where to transplant gardens
- » Bald Cypress Planting in District 1
- » Identified location
- » Met with Stonecrest Garden Club
- » new members
- » NAACP MLK Parade
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PARKS & RECREATION CONT.

MLK Parade

