



Vendor Name
Vendor Address

Dear Vendor Contact Name,

We are excited to announce that The City of Stonecrest, GA is moving to a paperless payment process. Effective March 1, 2026, all payments will be made exclusively via Electronic Funds Transfer (EFT).

This transition will allow us to streamline operations, enhance payment security, and reduce our environmental impact. To ensure you continue receiving payments without interruption, please provide your EFT details (account number, routing number, and bank name) by February 13, 2026. All information will be treated with strict confidentiality.

Should you have any questions or need assistance, please do not hesitate to contact Lakeisha Gaines, Finance Director at 770-224-0200 or payables@stonecrestga.gov.

Thank You for your continued partnership and support during this transition.

Sincerely,

Lakeisha Gaines

Lakeisha Gaines
Finance Director
City of Stonecrest, GA

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